



Craft Vendor Terms and Conditions

1. Australian – Indonesian Association of South Australia Inc. has discretion and control of the operation of Indofest and the vendors which can participate.
2. AIASA Inc acknowledges that some businesses may sell the same types of goods as another operator. When this occurs, AIASA Inc. will evaluate and liaise with the businesses to place in different areas of the event, to ensure each vendor has a fair opportunity to trade, and ensure a variety of goods are available.
3. The Indofest Team will allocate vendor sites and prepare a site plan for the event. The layout is subject to change. Site changes cannot be altered by vendors without prior Indofest Team approval. No vendor is entitled to a particular position.
4. Vendors at Indofest are required to sell goods most aligned to their primary business and description provided in the application. Any variations must be discussed with the Indofest Team prior to the day of the event.
5. Craft vendors are not permitted to sell food or beverage items.
6. To be considered to take part in IndoFest 2025, all vendors are required to complete and return the following documents:
 - a. Indofest 2025 Vendor Registration Form
7. Vendors must submit an initial **Expression of Interest (EOI) form**, accompanied by a **\$50 application fee**. Payment should be made to the following bank account:
BSB - 065150
Account number - 10423827
Australian Indonesian Association of SA
Please **use your business name** as the payment reference.
8. Upon receipt of the EOI forms, Indofest Team will make vendor selections and provide a Registration Form to the successful vendors. Priority will be given to current AIASA Inc, financial members, and ensuring a variety of goods at the event.
9. Upon receiving the **Registration Form**, vendors will be required to pay a fee balance of **\$100**. The security bond will be returned after the event, upon confirmation from University of Adelaide that no damages or further charges are incurred.
10. Vendors are required to submit a list of items plus prices which they will be selling in the Registration Form. Prices must not change for the event without prior approval from Indofest Team.
11. All vendors will be allocated a 2m x 2m area plus one table to set up their stall.
12. Vendors to supply their own white trestle-sized table cloth (1800 x 800).
13. All banners and decorations should be
14. All vendors are required to respect each other and the Indofest Team, and operate harmoniously and in alignment with Indofest and AIASA Inc. guiding principles. Any issues are to be discussed with the Indofest Team for resolution.



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15. Set-up on the day of the event will commence from 8am. Indofest Official Opening Ceremony will start at 10am, and goods should be available to sell from 10.30am. Vendors are to remain operational until the conclusion of the event at 3pm, or when patrons depart (whichever is later). Pack-down cannot commence until this is directly communicated by the Indofest Team.
16. This application is not transferable.
17. No electricity will be made available.
18. No music to be played from the stall.
19. Vendors are required to comply with South Australia's plastic-free laws, available at <https://www.replacethewaste.sa.gov.au/>
20. All waste generated by the vendor is the vendor's responsibility to remove from the University grounds. The public's waste will be managed by Indofest Volunteers.
21. The site must be left in a clean and tidy condition at the conclusion of the event. Failure to do so may result in a cleaning fee being withheld from your security bond.